



NDIS Plan Implementation

NDIS Tips Sheet 4: NDIS Plan outlines the type of supports that can be funded by a NDIS Plan and includes tips on how to develop a Participant Statement.

NDIS Plan

At the planning meeting, a NDIS planner or a Local Area Coordinator (LAC), will work with the person with a disability (known as the **participant**) and their families and carers to develop a **NDIS Plan** that outlines the supports and strategies that will be funded by the NDIS.

The NDIS planner will send a copy of the draft NDIS Plan to the participant and their families and carers for their approval. Once a NDIS Plan is approved, the NDIS Plan can be implemented.

Manage NDIS funds

NDIS participants and their families and carers can choose how to manage the NDIS funds they receive. There are a number of options:

- **self-management:** pay service providers directly with funds received from the NDIS
- **plan nominee:** nominate another person to manage the funds received from the NDIS
- **employ a registered plan management provider:** a NDIS planner can help find one
- **the NDIA manages the funding:** the NDIA pays service providers on a person's behalf
- **a combination of the above**

Choose service providers

NDIS participants and their families and carers can choose service providers – such as Interchange - who will deliver the services and supports as outlined in their NDIS Plan.

Organisations or individuals can apply to be registered providers with the NDIA. A list of **registered service providers** can be found on the NDIS website:

www.ndis.gov.au/finding-and-engaging-providers.html

KEY TERMS

The **NDIS** is the **National Disability Insurance Scheme**. The NDIS provides people with disabilities, their families and carers more choice and control over how disability supports are provided.

The **NDIA** is the **National Disability Insurance Agency**. It is the organisation which works with people with disabilities, their families and carers to get access to the NDIS support they need.

Service agreements

A written agreement – called a **service agreement** – is then made with each service provider. This agreement outlines what supports will be provided and how they will be delivered.

NDIS participants can change providers at any time if they are unhappy with the service they are getting.

For more information on making a service agreement with providers, visit the NDIS website: www.ndis.gov.au/document/service-agreements-providers.html

NDIS Plan review

A NDIS Plan is usually in place for 12 months. The NDIS Plan will then be reviewed by a NDIS planner or LAC with the NDIS participant and their families and carers. This allows an opportunity to discuss what is working, what is not working, review and change goals and adapt the plan.

NDIS participants and their families and carers can request a review of their NDIS Plan at any time. To do so, contact the NDIS.

Next steps: see [NDIS Tips Sheet 6: NDIS Support for Families and Carers](#)

CONTACT US

Interchange

To find your nearest agency visit
www.interchange.org.au

NDIS

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